

Student Services Reports – Assistive Technology

STUDENT SERVICES ESI REPORTS

Student Services Reports are created in Power BI. Power BI can be accessed through the direct link (<https://bi.ssdmo.org>), from the Reports icon in Phoenix, or in ESI from Reports>Product Reports. In Power BI select Special Education Data>ESI Reports>Student Services then the individual report you wish to view. Reports can be added to your Favorites by clicking the three ellipses then selecting Add to Favorites. To view reports saved as Favorites, select the Favorites tab under the Special School District Reporting banner. On the reports, the Case ID is a link to the student’s profile in ESI, the Request # (the FRF #) is a link to the ticket Jira.

Report	Filtered by	Description
AT-Aug Comm Department Summary	<ul style="list-style-type: none"> Each report has multiple filters 	Visual representations of data in charts and graphs including information about Open/Active Cases, Audit Issues, Completed Cases, and Devices
Audit Issues – By Audit Type	<ul style="list-style-type: none"> Audit Type (can select multiple) Facilitator (can select multiple) 	<p>Reports of <i>potential</i> issues for the selected audit type/types. Can be used to identify issues to be corrected either in Phoenix or ESI.</p> <p>Student Name, SSD ID, Case ID, Attending District, Attending School, Case Manager, Grade, Primary DX, Case Type, Facilitator, Status, Plan Status, Audit Description, Help URL, Resolution Steps, Explanation, Responsibility, Audit ID</p>
Completed Cases – By Case Type	<ul style="list-style-type: none"> Facilitator (can select multiple) Case Type (AT-AAC and/or AT-CAF) School Year 	<p>Cases completed by selected Case Type(s) in selected School Year(s)</p> <p>Student Name, SSD ID, Case ID, Attending District, Attending School, Case Manager, Grade, Primary DX, Case Type, Begin Date, End Date, Facilitator, Main Contact, Support Staff 1, Support Staff 2, School Year</p>
Completed Cases – By Date	<ul style="list-style-type: none"> Facilitator (can select multiple) User entered Start Date and End Date 	<p>All cases completed during the period entered by the user</p> <p>Student Name, SSD ID, Case ID, Attending District, Attending School, Case Manager, Grade, Primary DX, Case Type, Begin Date, End Date, Facilitator, Main Contact, Support Staff 1, Support Staff 2, School Year</p>
Devices – By Attending District and School	<ul style="list-style-type: none"> Facilitator (can select multiple) Device Status (Active and/or Inactive) Attending District (can select multiple) Attending School (can select multiple) 	<p>Devices associated with cases in the selected Attending District(s) and School(s)</p> <p>Student Name, SSD ID #, Case ID, Attending District, Attending School, Case Manager, Facilitator, Main Contact, Case Status Category, Device Category, Device Type, Device Provided By, Device Status, Model #, IRC #, Asset #, Serial #, Software/App Category, Hardware Category</p>
Devices – By Case Manager	<ul style="list-style-type: none"> Facilitator (can select multiple) Device Status (Active and/or Inactive) Case Manager (can select multiple) 	<p>Devices assigned to students assigned to the selected Case Manager(s)</p> <p>Student Name, SSD ID #, Case ID, Attending District, Attending School, Case Manager, Facilitator, Main Contact, Case Status Category, Device Category, Device Type, Device Provided By, Device Status, Model #, IRC #, Asset #, Serial #, Software/App Category, Hardware Category</p>

Student Services Reports – Assistive Technology

Report	Filtered by	Description
Devices – By Facilitator	<ul style="list-style-type: none"> Facilitator (can select multiple) Device Status (Active and/or Inactive) 	Student Name, SSD ID #, Case ID, Attending District, Attending School, Case Manager, Facilitator, Main Contact, Case Status Category, Device Category, Device Type, Device Provided By, Device Status, Model #, IRC #, Asset #, Serial #, Software/App Category, Hardware Category
Open Cases – By Attending District and School	<ul style="list-style-type: none"> Facilitator (can select multiple) Attending District (can select multiple) Attending School (can select multiple) 	<p>Open cases in the selected Attending District(s) and School(s)</p> <p>Student Name, SSD ID, Case ID, Attending District, Attending School, Case Manager, Grade, Primary DX, Case Type, Begin Date, Facilitator, Main Contact, Support Staff 1, Support Staff 2, Case Status, Status Begin Date, Latest Log By, Latest Log Date</p>
Open Cases – By Case Status	<ul style="list-style-type: none"> Facilitator (can select multiple) Status (can select multiple) 	<p>Open cases by selected status and Facilitator(s)</p> <p>Student Name, SSD ID, Case ID, Attending District, Attending School, Case Manager, Grade, Primary DX, Case Type, Begin Date, Facilitator, Main Contact, Support Staff 1, Support Staff 2, Case Status, Status Begin Date, Latest Log By, Latest Log Date</p>
Open Cases – By Personnel	<ul style="list-style-type: none"> Personnel assigned to cases 	<p>Open cases by selected personnel assigned to a case. Can be used to view all cases assigned to the selected Facilitator, Case Manager, Main Contact, etc.</p> <ul style="list-style-type: none"> Enter name to search in Filter Personnel field (can search for one name) Click away from the field Select the name in Personnel field <p>Student Name, SSD ID, Case ID, Attending District, Attending School, Case Manager, Grade, Primary DX, Case Type, Begin Date, CAF, AAC, Main Contact, Support Staff 1, Support Staff 2, Case Status, Status Begin Date, Latest Log By, Latest Log Date</p>